

The Bylaws of The Texas A&M University Amateur Radio Club

As Revised:

February 2026

1 Dues

The dues for membership are as follows:

- A) Licensed Voting Membership
 - 1) 12 Months: \$27
 - 2) 6 Months: \$15
- B) Unlicensed Voting Membership
 - 1) 12 Months: \$27
 - 2) 6 Months: \$15
- C) Non-Voting Membership
 - 1) 12 Months: \$27
 - 2) 6 Months: \$15

The Executive Committee shall issue a notice of expiration at least 2 weeks before any member's dues expire.

2 Station Rules

- A) Persons using the Club Station must leave the room in a clean and orderly state. Please keep the station clean; if not for our club members, for our occasional guests.
- B) When leaving the station, all radios, computers, and associated equipment must be turned off and outdoor antennas shall also be disconnected. Any equipment marked with a "Do not turn off" sign shall remain on.
- C) The FCC rules as set forth in 47 CFR §97 will be explicitly followed. Any questions of interpretation will be settled by the Station Trustee.
- D) Proper station identification will be used. All transmissions will be identified with the callsign W5AC with the permission of the Station Trustee, or the operator's own callsign.

- E) All operators must be able to produce evidence of FCC licensing while operating.
- F) Band privileges will be limited to those of the control operator. For example, Technician class licensees must have a General or higher class licensee be present and consent to be control operator in order to operate in the General or higher class bands. Use of the W5AC callsign will not be a cover for unlawful use of the amateur bands.
- G) A General or higher class license is required for use of any external amplifier. Further, the Station Trustee or a designated member must confirm that operators have been trained and fully understand the use of the amplifiers before being allowed to use them.
- H) All tune-ups will be done on the dummy load and transmitter/antenna performance will be continuously monitored during operation. Equipment will not be used if an SWR of 2.5:1 or less cannot be obtained, however operation will be allowed on radios with SWR foldback at a maximum power of 2/3 of the power rating of the radio. Malfunctioning equipment will not be used. If there is any observance of equipment malfunction, it must be reported ASAP to an officer and tagged as such. Tagged equipment will not be used.
- I) All contacts, with the exception of repeater contacts, must be logged by a control operator. The logbook is a legal instrument! Entries must include:
 - 1) Date/time (UTC)
 - 2) Operator's callsign
 - 3) Callsign of the station contacted
 - 4) Exact Frequency (May be substituted for Band during contests)
 - 5) Peak envelope power (PEP)
 - 6) Message traffic handled (If applicable)
 - 7) Indication of QSL
- J) QSL cards for casual contacts will be reciprocated by the QSL Manager upon receipt of a self-addressed, stamped envelope from the requesting station. QSLs for rare or special event stations may be filled out and placed in the QSL Manager's box for postage.
- K) Club station equipment may be checked out for member use with the approval of the Executive Committee or Equipment Director. Approved loans will be for one week and may be renewed for up to 4 weeks if no other members wish to borrow the piece of equipment. Borrowers must sign the equipment checkout form and include name, callsign, date borrowed, phone number, and email. The terms of all loans will be determined by the Executive Committee and the Equipment Director.
- L) Altering the configuration of the station computers or addition/removal of software on the hard drives without permission from the Executive Committee is prohibited. As part of their directorship duties, the Equipment Director and the Repeater Administrator are allowed to make changes to the shack computers and the computers at any locations where the club has radio infrastructure installed respectively.
- M) Repeater control codes should not be given out over the air. The repeater may be controlled over the air.
- N) Follow repeater etiquette: Use "Break, Break" for emergency; Don't key the repeater without IDing; Announce repeater control commands before issuing them.
- O) Any repeater policy change will require a consultation and a vote from the Station Trustee and the Repeater Administrator. These two members need not be present at a general club meeting to place their votes. These two members' votes will be made known at meetings prior to a vote by the general assembly of the club. In case of a tie vote between these two members, the club advisor will make the decision.

- P) Follow operating etiquette: Ask if a frequency is in use.
- Q) Any violation of the above rules is grounds for action as provided for in section 5.2 of the Texas A&M University Amateur Radio Club Constitution.

A Jurisprudence

This appendix serves as a commentary to explain why some parts of the Bylaws don't take the naïve approach and other possible pitfalls.

1. No comment
2. No comment